



STATE OF HAWAII
DEPARTMENT OF EDUCATION
PEARL CITY HIGHLANDS ELEMENTARY SCHOOL
1419 WAIMANO HOME ROAD
PEARL CITY, HAWAII 96782
(808) 307-4800

August 30, 2019

Dear PCHES Families,

Last school year, our school conducted a Vulnerability Assessment with the assistance of the DOE's Safety, Security, and Emergency Preparedness Branch (SSEP). As a result, we were awarded funds to install security cameras around campus. The cameras will provide an additional layer of support and safety for our students, staff, and visitors.

The cameras have been installed in public areas where there is no reasonable expectation of privacy. These public areas may include the parking lot, walkways, recess field, entryways, and perimeter. However, it is not possible to cover all public areas in the school.

Cameras will not be installed in private areas such as: bathrooms, classrooms, and offices. Video recordings will be erased after ten (10) calendar days unless an incident is recorded and further investigation is warranted. Viewing of video recordings will be limited to school administrators or designated personnel, unless the footage will be used as evidence in a criminal proceeding.

If you have any questions, please feel free to call 808-307-4800.

Thank you,

A handwritten signature in blue ink, appearing to read "Zachary Sheets".

Zachary Sheets
Principal